

Kirriemuir & District Wargames Society Constitution

(15 March 2004)

1. **Name:** The Kirriemuir and District Wargames Society is renamed the Angus Wargames Club which is here after referred to as the Club.
2. **Other Constitutions:** This Constitution supersedes all previous Constitutions of the Kirriemuir and District Wargames Society.
3. **Purpose:** The purpose of the Club is to provide a meeting place for wargamers and facilities for the playing of wargames, for the exchange of ideas, and to promote wargaming by providing the necessary associations and facilities to promote wargaming within the Club and between other wargame groups.
4. **Meetings:** The Club will hold regular meetings as decided by the Committee to support its Purpose.
5. **Year:** A Club Year corresponds with a calendar year.
6. **Membership:**
 - A member of the club shall be a person as defined in the Bye-laws, who is accepted by a Committee member and has fully paid their membership fees.
 - Members are required to abide by the Clubs Constitution and Bye-laws.
 - Adult membership starts at 16+.
7. **Membership Fees:** Members are required to pay a membership fee set by the Committee and as set out in the Bye-laws.
8. **The Conduct of the Club and Membership:** The conduct of the Club and Members are required to be consistent with:
 - The Law.
 - Health & Safety.
 - Equal Opportunities - Members are not discriminated on the grounds of politics, sex, handicap, mental status, creed, social class, colour, ethnic group, sexual orientation or by matters which cannot be shown to be relevant to wargaming.
 - Preventing Abuse - Members are not physically, sexually, emotionally, psychologically and materially abused.
 - The Constitution.
 - The Bye-laws.
 - The Good Reputation of the Club and Members.
9. **Limitation of Liability:** the Society's Liability is limited by adequate Conduct and is not Liable for any misconduct of Members.
10. **Non-Members:**
 - Non-Members may participate in the Club's activities.
 - They are protected and bound by the Constitution.
 - Non-Members are individuals or groups who are invited to participate by the Club.
11. **Honorary members:** Honorary members may be elected at a General Meeting.
 - They will not be eligible to vote on Club business.
 - A list of Honorary members will be kept in the minutes book.
12. **Authority:** The Authority of the Club is invested to the Committee. Specifically the Committee has the authority to make decisions, policies and strategies to implement and interpret the Constitution and Bye-laws and to make decisions regarding any matter not provided for in the Constitution.
13. **The Committee:**
 - **Committee Members:** The Committee shall consist of Chairman, Secretary, Treasurer and two(2) Committee Members elected from the membership of the Club, at a General Meeting. If elected at an Annual General Meeting, Committee members take up office at the beginning of the next club year; if elected at an Extraordinary General Meeting, Committee members take up office from the date of their election. All committee members remain in office until the end of the club year in which they took up office.

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- **Resignation and Dismissal:** Committee Members may resign at anytime and be dismissed at other General Meetings.
- **Liability:** Any financial or legal liability incurred by Committee Members in the rightful exercise of their responsibilities will not be a personal liability but will be the responsibility of the Club as a whole.
- **Meetings:** Organised by the Committee and presided over by a Chairman as required.
- **Date, Time and Place:** as mutually agreed by the Committee Members.
- **Minimum Requirements:** Meetings require a minimum of three Committee Members.
- **Agenda:** The Chairman or Secretary will determine the agenda in consultation with the other Committee Members.
- **Decision-making:** A simple majority of all the elected Committee Members is required.
- **Committee Members Responsibilities:** The responsibilities of the Committee members are as defined in the Bye-laws.

14. Financial Accountability: The club shall have a Checking and a Savings Account.

- Payments from the Checking Account require the endorsement of the Treasurer or the Secretary or the Chairman with a maximum balance as set out in the Bye-laws.
- Payment from the Clubs Savings Account requires the endorsement of the Treasurer (in the first instance) and either the Secretary or Chairman.
- The Treasurer must provide a full financial statement with supporting documentation at the Annual General Meeting, and if required at Other General Meetings, or at the direction of the Committee.

15. General Meetings: A General Meeting is a meeting of the Membership organised by the Secretary and presided over by a Chairman.

Annual General Meetings:

- The Annual General Meeting will be held in November or December, on a date set by the committee.
- Voting at elections and meetings will be by a show of hands plus any votes cast in the Postal Ballot.
- Six weeks written notice of an AGM or EGM will be given to all members.
- Items for inclusion on the Agenda should be made in writing and in the hands of the secretary 4 weeks before the meeting.
- The AGM agenda will be posted to members two weeks prior to the AGM.
- The minutes of each AGM, EGM or Committee meeting shall be kept and read and approved before the start of the appropriate following meeting.
- The minutes book shall be available for inspection to all members on request giving 2 weeks notice to the secretary.

Extraordinary General Meetings: EGM's occur when the Committee decides; when the Committee has less than the required number of Members; or when at least half the Membership requests such a Meeting to the Secretary.

- **Principle Competencies:** the election of Committee Members; the validation of the Committee's exercise of the Society's Authority and Power; Club's Finances; Constitutional Amendments; Bye-law amendments and, Dissolution.
- **Voting Rights:** all Adult Members as defined in the Bye-laws who attend or Adult members who indicate their voting intentions by postal Ballot as defined in the Bye-laws to the secretary prior to the meeting may vote at an AGM or Extraordinary General Meeting.
- **Decision-making:** simple majority.

Special Provisions for Elections:

- Candidates must be a member of the Club.
- No member can be nominated for more than two (2) office bearing posts at the AGM although they may in addition be nominated for an ordinary committee post.
- Nominations for committee posts must be with the secretary 4 weeks before the election.
- Candidates cannot vote for themselves.
- Tied Elections are resolved by drawing lots.

16. Amendments/Dissolution: No amendment to the Constitution or Dissolution of the club can be made without the consent of two-thirds of the membership. Upon Dissolution the Committee will terminate any commitments and liabilities of the Club and all assets will be realised and donated to a registered charity.